



Courses for unemployed adults at Lancashire's colleges

A quick guide to some of the courses offered by Lancashire's colleges that can help adults to get into work by becoming more confident, gaining new skills or re-training for a new career (V1.0 December 2020)

Skills for Work - courses to develop basic reading, writing, maths and IT skills which are required for most jobs or for further study											Key	Contact for more information		
Functional Skills and GCSE Maths	①	②	③	④	⑤	⑥	⑦	⑧	⑨	⑩		①	<u>Accrington and Rossendale College</u>	studentservices@nelsongroup.ac.uk
Functional Skills and GCSE English	①	②	③	④	⑤	⑥	⑦	⑧	⑨	⑩	②	<u>Blackburn College</u>	skillsforworkhub@blackburn.ac.uk	01254 292277
ESOL (English for Speakers of Other Languages)	①	②	③	④	⑤	⑥	⑦	⑧	⑨	⑩	③	<u>Blackpool and The Fylde College</u>	info@blackpool.ac.uk	01253 504343
Essential Digital Skills	①	②	③	④	⑤	⑥	⑦		⑨	⑩	④	<u>Burnley College</u>	s.services@burnley.ac.uk	01282 733373
Preparation for Work - short courses to build confidence and boost skills (usually between 1 and 12 week's duration)											⑤	<u>Lancashire Adult Learning</u>	reception@lal.ac.uk	0333 003 1717
CV and Cover Letter Writing	①	②	③		⑤	⑥	⑦			⑩	⑥	<u>Lancaster and Morecambe College</u>	Hello@lmc.ac.uk	01524 521484
Interview Techniques	①	②	③		⑤	⑥	⑦			⑩	⑦	<u>Nelson and Colne College</u>	studentservices@nelsongroup.ac.uk	01282 440 200
Employability Skills	①	②	③		⑤	⑥	⑦			⑩	⑧	<u>Preston's College</u>	info@preston.ac.uk	01772 22 5522
Job Searching Skills	①	②	③		⑤	⑥	⑦			⑩	⑨	<u>Runshaw College</u>	vout.j@runshaw.ac.uk	01772 642040
Get into Self Employment	①	②	③		⑤	⑥	⑦				⑩	<u>West Lancashire College</u>	enquiries@westlancs.ac.uk	01695 52300
ICT for Job Seekers	①	②	③		⑤	⑥	⑦							
Supporting Your Next Career Move	①		③	④	⑤	⑥	⑦		⑨					
Prep for International English Language Testing System		②	③											
Prince's Trust (ages 16-25 only)							⑦			⑩				
Note: If box is grey, 100% of the course delivery is online - the college may also offer these courses on-site for face to face delivery. Further details can be provided by each college.														

Professional Skills - mainly at Level 2/3, ideal for those looking to grow their knowledge & skills for a new job or career change (usually 1 year or longer)

Accountancy	①		③	④	⑤	⑥	⑦	⑧	⑨	⑩
Art and Design		②	③	④	⑤	⑥		⑧		
Automotive and Motorsport	①	②	③			⑥		⑧		
Barbering	①	②	③			⑥	⑦	⑧		⑩
Beauty Therapy	①	②	③			⑥	⑦	⑧		
Brickwork and Plastering Trades	①	②	③	④		⑥		⑧		
Business	①	②	③	④	⑤	⑥	⑦	⑧		⑩
Cake Baking and Decorating		②	③					⑧		
Carpentry and Joinery	①	②	③	④		⑥		⑧		⑩
Casino and Gaming			③							
Catering and Food Professions		②	③			⑥				
Childcare, Early Years and Education	①	②	③	④	⑤	⑥	⑦	⑧		
Cleaning Services and Facilities Maintenance	①	②		④	⑤	⑥	⑦			
Construction	①	②	③	④	⑤	⑥		⑧		⑩
Counselling	①		③				⑦	⑧	⑨	
Creative Arts and Media		②	③	④		⑥		⑧		
Digital Technology	①	②	③	④	⑤	⑥	⑦	⑧	⑨	
Education and Childhood Studies	①	②	③	④	⑤	⑥	⑦	⑧		
Electrical Trades		②	③	④		⑥		⑧		⑩
Engineering and Manufacturing			③	④		⑥		⑧		
Hairdressing	①	②	③	④		⑥	⑦	⑧		⑩
Health and Safety		②		④	⑤	⑥		⑧		
Health and Social Care	①	②	③	④	⑤	⑥	⑦	⑧		
Human Resources		②	③	④		⑥				⑨
Humanities	①				⑤		⑦			
Languages				④	⑤			⑧		
Maintenance and Repair Specialist (Vehicle)		②	③			⑥		⑧		
Media Production, Film and Television		②	③			⑥				
Music Performance and Technology		②	③			⑥				
Performing Arts and Music		②	③					⑧		
Playwork		②	③					⑧		
Plumbing		②	③	④		⑥		⑧		⑩
Public Services		②	③			⑥				
Sport, Fitness and Active Leisure	①	②	③	④	⑤	⑥	⑦	⑧		
Taxi Driving			③			⑥				
Theatrical Media Make-Up		②	③			⑥		⑧		
Travel and Tourism		②	③	④		⑥				
Visual Arts			③			⑥		⑧		
Welding			③	④		⑥		⑧		

Key Contact for more information

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⑩	West Lancashire College	enquiries@westlancs.ac.uk	01695 52300

In most cases Skills for Work, Preparation for Work and Level 2 Professional Courses are fully-funded for unemployed adults, other courses might also be fully-funded and details can be obtained from each college.

For those courses where there is a fee, students can often apply for fee remission or for loans to help cover the cost.

Additional help may also be available to cover childcare or travel costs or to buy the clothing or equipment needed to take a course at college; further details can be provided by each college on request.



For any queries or feedback about this document please contact The Lancashire Colleges at info@tlc.ac.uk